



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE & PCI, Under Section 12, New Delhi and Affiliated to Kakathiya University, Wgl)

Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

TRAINING AND PLACEMENT CELL

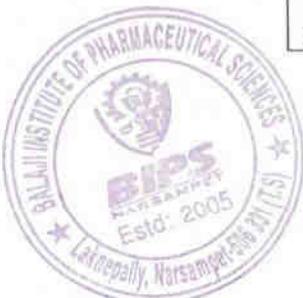
Placement cell spares efforts in developing students overall personalities by providing soft skills, aptitude test training & relevant practices. The cell equip them with all qualities by arranging expert talk on technical and personality skills, etc. to make them an asset to whichever organization they may join. Campus recruitment drives in core & non-core sectors are organized regularly. The cell is in regular contact with potential recruiters Updated database and job profile of the companies are made available to students and thus helps them to analyze and choose company of his/her interest. It helps students/staff to arrange focused industrial visits/seminars. It helps them to get internships & live projects. It organizes sessions on higher studies to help students to choose their proper career path after their graduation. Every year approximately 40% of students go for higher education at various Indian and International Universities.

Objectives of Training & Placements

- To provide career guidance about avenues open after graduation. ie. Higher education, placements or entrepreneurship.
- To provide recruitment to students.
- To have good relations with the recruiters.
- Organizing Pre- Placement Training's.
- Providing Training & Placement process awareness to first year students.
- Planning and organizing various Placement drives in campus.
- Finding, informing and managing Pool Placements drives.
- To build the bridge between industry and academia.

PLACEMENT COMMITTEE :

DR.A.SHYAM SUNDER	CHAIRPERSON
	CONVENER
DR.T. MANEESH	
Mr.J.NAGARAJU	MEMBER
Mr.G.VENKATA RAMANA	MEMBER
Mrs.G.PRIYANKA	MEMBER
Mrs.B.SUSHMITHA	MEMBER



[Signature]
PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (D) - 506 331 (T.S)



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

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JOB-UTSAV- 2022-23



PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)



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Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

5.2.1: PLACEMENTS

PLACEMENT DRIVE IN ASSOCIATION WITH TASK -24TH MARCH 2023



Saifullah

PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Laknepally (V) Narsampet (M)
Warangal (Dt) - 506 331 (T.S)
Warangal (Dt) - 506 331 (T.S)



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Cognizant team



PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet
Warangal (Dt) - 506 331 (T.S)



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Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

PLACEMENT DRIVE IN ASSOCIATION WITH TASK - 2023



PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE & PCI, Under Section 12, New Delhi and Affiliated to Kakathiya University, Wgl)

Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

COMPANY NAME : COGNOZANT.

DATE : 24-03-2023.

POSITION : PROCESS EXECUTIVE

S.NO	NAME	PROGRAMM
1	ANOWAR HUSSAIN	B.PHARM VIII SEM
2	ASHIQUE IKBAL	B.PHARM VIII SEM
3	AYUB ALI	B.PHARM VIII SEM
4	HARALE SATHISH	B.PHARM VIII SEM
5	INJAMAM ALAM	B.PHARM VIII SEM
6	MOKIBUR RAHMAN	B.PHARM VIII SEM
7	MUSTAFA AHMED	B.PHARM VIII SEM
8	FIRDASUR RAHAMAN	B.PHARM VIII SEM



Principals
PRINCIPAL
Balaji Institute of Pharmacy
Laknepally (V), Narsampet (M)
Warangal (Dist) - 506331 (T.S.)
Warangal (Dist) - 506331 (T.S.)
Warangal (Dist) - 506331 (T.S.)

Ref No. 15790035

20-May-2023

Anowar Hussain

Dear Anowar Hussain

With reference to the discussions that we had with you, we are pleased to offer you that role of **Process Executive – Data in Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your Annual Total Compensation will be **Rs. 180,003**. The other details about your compensation is presented in **Annexure A**. We would like to inform you that Cognizant has considered **0** months of your experience as relevant, which would be updated in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before **25-May-2023**

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer **Annexure B** for more details.

Please note:

- This appointment is subject to satisfactory professional reference checks.
- This offer from Cognizant is valid for 3 months only from the date of offer, any extension in said validity shall be at the discretion of the company and shall be communicated to you in writing.
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours Sincerely,
For Cognizant Technology Solutions India Pvt, Ltd.

Suresh Bethavandu

Global Head-Talent Acquisition

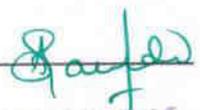
I have read the offer, understood and accept the above mentioned terms and conditions.

Signature:

Date:



Registered Office: Cognizant Technology Solutions India Private Limited
#5/535, old Mahabalipuram Road, Chennai – 600 097.


PRINCIPAL
Bala Institute of Pharmaceutical Sciences
Lakshapally (M), Narsampet (M)
Warangal (TS) - 506 331 (TS)

Annexure A

Name: Anowar Hussain

Designation: Process Executive Data

Sl. No.	Description	Monthly	Yearly
1	Basic	6500	78,000
2	HRA*	2600	31,200
3	Company's contribution of PF #	1114.285714	13,371
4	Advance Statutory Bonus***	2000	24,000
5	Special Allowance*	2412	28,944
6	Company's Contribution of ESI @3.25% of Monthly Gross minus statutory exclusions	374	4,488
	Annual Gross Compensation		180,003
	Annual Total Compensation		180,003
	Company's contribution towards benefits (Medical, Accident and Life Insurance)		16,000
	Annual Total Remuneration		196,003

As an associate you are also entitled to the following additional benefits:

- Floating Medical Insurance Coverage.
- Round the Clock Group personal accident Insurance coverage
- Group Term Life Insurance Coverage
- Employees' compensation insurance benefit as per the Employees' Compensation Act, 2010
- Gratuity, on separation after 4 years and 240 calendar days of continuous service, payable as per Payment of Gratuity Act
- Women associates joining Cognizant will be entitled to Maternity leave as per the Maternity Benefit (Amendment) Act, 2017.

Provident Fund Wages

- For the purpose of computing contribution to Provident Fund, Pension Fund & EDLI Scheme, "Monthly Gross Salary as per Annexure A of this letter excluding "Advance Statutory Bonus" & "House Rent Allowance" will be considered. This does not include payments made through "Special Payout".
- Determination of PF Wages for the purpose of contribution: PF shall be payable on the earned PF wages of PF wages as per this letter, whichever is lesser.

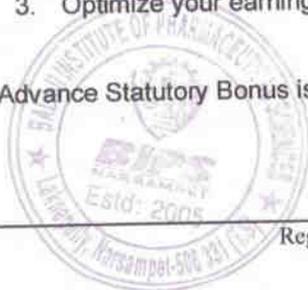
ESI

- Monthly ESI contribution will be computed on total remuneration paid to an associate in a particular month which includes any recurring (or) adhoc special payouts during the month.
- Contribution to ESI shall be continued till end of the contribution period, if the Associate contributes even for one month in a contribution period.

* Flexible Benefit Plan: Your compensation has been structured to ensure that you are adequately empowered to apportion components of your salary in a manner that suits you the best. This plan will enable you to

1. Choose from a bouquet of allowance or benefits
2. Redefine your salary structure within prescribed guidelines
3. Optimize your earnings

** Advance Statutory Bonus is in line with the provisions of Payment of Bonus Act. 1965.



Registered Office: Cognizant Technology Solutions India Private Limited
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Handwritten signature in green ink.

PRINCIPAL
Rajiv Gandhi Institute of Pharmaceutical Sciences
Lakshapally, (V), Narsampet (M)
Warangal, (D), 500 281 (T.S)

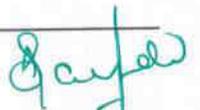
Note:

* Cognizant has made this offer in good faith after expending significant time and resources in the hiring process. We hope you will join us, but appreciate your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant reserves the right to not consider you for future career opportunities in the company. We look forward to welcoming you to Cognizant.

Login to <https://onecognizant.cognizant.com> -> Total Rewards App for more details.



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PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Chennai (W), Narsampet (M)
Warangal (D) - 508 331 (T.S.)

Ref No. 14790074

25-May-2022

Kabir Hussain Laskar

Dear Kabir,

With reference to the discussions that we had with you, we are pleased to offer you that role of **Process Executive – Data in Cognizant Technology Solutions India Private Limited (“Cognizant”)**. Your place of posting will be **Hyderabad**.

Your Annual Total Compensation will be **Rs. 180,003**. The other details about your compensation is presented in **Annexure A**. We would like to inform you that Cognizant has considered **0** months of your experience as relevant, which would be updated in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before **31-May-2022**.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer **Annexure B** for more details.

Please note:

- This appointment is subject to satisfactory professional reference checks.
- This offer from Cognizant is valid for 3 months only from the date of offer, any extension in said validity shall be at the discretion of the company and shall be communicated to you in writing.
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours Sincerely,
For Cognizant Technology Solutions India Pvt, Ltd.

Suresh Bethavandu

Global Head-Talent Acquisition

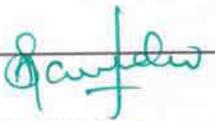
I have read the offer, understood and accept the above mentioned terms and conditions.

Signature:

Date:



Registered Office: Cognizant Technology Solutions India Private Limited
#5/535, old Mahabalipuram Road, Chennai – 600 097.


PRINCIPAL
Balaji Institute of Pharmacy
Lakshapally (M), Narsampet (M) Science
Warangal (T.S) - 506 331 (T.S)
Warangal (T.S) - 506 331 (T.S)

Annexure A

Name: Kabir Hussain Laskar

Designation: Process Executive Data

Sl. No.	Description	Monthly	Yearly
1	Basic	6500	78,000
2	HRA*	2600	31,200
3	Company's contribution of PF #	1114.285714	13,371
4	Advance Statutory Bonus***	2000	24,000
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- Determination of PF Wages for the purpose of contribution: PF shall be payable on the earned PF wages of PF wages as per this letter, whichever is lesser.

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* Flexible Benefit Plan: Your compensation has been structured to ensure that you are adequately empowered to apportion components of your salary in a manner that suits you the best. This plan will enable you to

22. Choose from a bouquet of allowance or benefits
23. Redefine your salary structure within prescribed guidelines
24. Optimize your earnings

** Advance Statutory Bonus is in line with the provisions of Payment of Bonus Act. 1965.

Note:



Registered Office: Cognizant Technology Solutions India Private Limited
#5/535, old Mahabalipuram Road, Chennai – 600 097.

gafew
PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Balaji Institute of Pharmacy
Warangal (Dt) - 508 331 (T.S)
Warangal (Dt) - 508 331 (T.S)

* Cognizant has made this offer in good faith after expending significant time and resources in the hiring process. We hope you will join us, but appreciate your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant reserves the right to not consider you for future career opportunities in the company. We look forward to welcoming you to Cognizant.

Login to <https://onecognizant.cognizant.com> -> Total Rewards App for more details.



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PRINCIPAL
Bharatiya Institute of Pharmaceutical Sciences
Warananpally (N), Warangal (N)
Warangal (N) 506308 (T.S.)

* Cognizant has made this offer in good faith after expending significant time and resources in the hiring process. We hope you will join us, but appreciate your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant reserves the right to not consider you for future career opportunities in the company. We look forward to welcoming you to Cognizant.

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#5/535, old Mahabalipuram Road, Chennai – 600 097.

PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Warangal (Dt) - 506 331 (T.S.)

Ref No. 14790074

25-May-2022

K. Anjaneyulu

Dear Anjaneyulu,

With reference to the discussions that we had with you, we are pleased to offer you that role of **Process Executive – Data in Cognizant Technology Solutions India Private Limited (“Cognizant”)**. Your place of posting will be **Hyderabad**.

Your Annual Total Compensation will be **Rs. 180,003**. The other details about your compensation is presented in **Annexure A**. We would like to inform you that Cognizant has considered **0** months of your experience as relevant, which would be updated in our records.

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We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours Sincerely,
For Cognizant Technology Solutions India Pvt, Ltd.

Suresh Bethavandu

Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature:

Date:



Registered Office: Cognizant Technology Solutions India Private Limited
#5/535, old Mahabalipuram Road, Chennai – 600 097.

PRINCIPAL

Bilal Institute of Pharmacy,
Laxmipally (M), Narsampet (M),
Warangal (D) - 506 331 (F.S.)

* Cognizant has made this offer in good faith after expending significant time and resources in the hiring process. We hope you will join us, but appreciate your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant reserves the right to not consider you for future career opportunities in the company. We look forward to welcoming you to Cognizant.

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PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Lakshapally (V), Narsampet (TN)
Warangal (Dt) - 506 381 (T.S.S)



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

CAMPUS PLACEMENT DRIVE - 15 JULY 2023



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES
LAKNEPALLY (V) NARSAMPET (M) WARANGAL RURAL (DIST)
TELANGANA STATE 506331

CAMPUS DRIVE
July 15th 2023

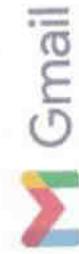
www.bips2005.com placement@bips2005.com



Principals

PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Laknepally (V) Narsampet (M)
Warangal (R) 506331, T.S.



Priyanka Chinthakindi <chinthakindipriyanka01@gmail.com>

Fwd: Re: Placement Drive-Acknowledgement

1 message

Sat, Aug 26, 2023 at 2:22 PM

principal@bipswgl.org.in <principal@bipswgl.org.in>
To: chinthakindipriyanka01@gmail.com

----- Original Message -----

Subject: Re: Placement Drive-Acknowledgement
Date: 2023-07-05 06:17
From: Placement Head <placement.head@avodha.co.in>
To: manish thimmaraju <manishcancer@gmail.com>
Cc: MALOTH PRAVEEN <malothpraveen07@gmail.com>, principal@bipswgl.org.in, Shyam Sunder <shyamar9@gmail.com>, abm.avodhaekmzone@gmail.com

Greetings,

We shall get back to you soon with details.

Best Regards,

Avodha Placement

Jaisal N

Chief Placement Officer

Avodha Edu Tech

Carnival Infopark Phase I,

First Floor, Infopark Campus,

Kakkanad, Kochi, Kerala 682042

+91 92880 09468 / +91 81380 09833 / 09822

www.avodha.com [1]

[2] [3] [4]

On Tue, 4 Jul 2023 at 23:30, manish thimmaraju <manishcancer@gmail.com> wrote:



Sanjay
PRINCIPAL
Balaji Institute of Pharmaceutical Sr
Lakshapally (V), Narsampet
Warangal (Dt) - 506 331 (T.S)

mobile# 09966463586

Links:

- [1] <http://www.avodha.com/>
- [2] <https://www.facebook.com/Avodha>
- [3] <https://instagram.com/avodhaofficialmalayalam?igshid=NTc4MTIwNjQ2YQ==>
- [4] <https://www.youtube.com/@Avodha/featured>



Banjara
PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampally
Warangal (Dt) - 506 331 (T.07)



Priyanka Chinthakindi <chinthakindipriyanka01@gmail.com>

Fwd: Re: Campus Recruitment Drive

2 messages

Sat, Aug 26, 2023 at 2:23 PM

principal@bipswgl.org.in <principal@bipswgl.org.in>
To: Chinthakindipriyanka01 <chinthakindipriyanka01@gmail.com>

----- Original Message -----

Subject: Re: Campus Recruitment Drive
Date: 2023-06-08 09:45
From: Placement Head <placement.head@avodha.co.in>
To: manish thimmaraju <manishcancer@gmail.com>
Cc: "abm.avodhaekmzone@gmail.com" <abm.avodhaekmzone@gmail.com>, "malothpraveen07@gmail.com" <malothpraveen07@gmail.com>, principal@bipswgl.org.in, Shyam Sunder <shyam9@gmail.com>

Greetings,

I hope this email finds you well. I am writing to discuss an important matter regarding the placement drive at Balaji Institute of Pharmaceutical Sciences . We regret to inform you that we are unable to conduct the placement drive on the date initially communicated by the college [28-30 June, 2023] . This decision is based on the significant time and resources required to ensure a successful and fruitful placement drive for all parties involved.

As a company, we strongly believe in providing the best opportunities and outcomes for our students and participating organizations. To achieve this, we have established a comprehensive process that requires a minimum of 45 days for effective planning, organization, and coordination of the placement drive.

Considering the importance of providing a well-coordinated placement drive, we kindly request your assistance in determining a revised date. We believe that your expertise and understanding of the college's academic calendar and student availability will enable us to find a mutually suitable date.

If you have any specific concerns or questions regarding the rescheduling of the placement drive, please feel free to reach out to us at [9288009468]. Our team will be more than happy to address any queries you may have and provide you with any additional information required.



Praveen
PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Lakshapally (V), Narsampet
Warangal (Dt) - 506 331 (T.S.)

Thank you for your understanding and support. And we look forward to collaborating with your college to determine a revised date that suits both parties.

Best regards,

Jaisai N
Chief Placement Officer
Avodha Placements
Avodha Edu Tech
Carnival Infopark Phase I,
First Floor, Infopark Campus,
Kakkanad, Kochi,
Kerala 682042

On Thu, 8 Jun 2023 at 13:44, manish thimmaraju <manishcancer@gmail.com> wrote:

Avodha Edutech Private Limited
Carnival Infopark Phase I, First Floor,
Infopark Campus,
Kakkanad, Kochi, Kerala 682042

Dear Sir,

I hope this letter finds you in good health and high spirits. I am writing to request your esteemed organization, Avodha Edutech Private Limited, to arrange a placement drive at our educational institution, (Balaji Institute of Pharmaceutical Sciences) We believe that such an event would provide an excellent platform for our students to showcase their talents and skills, while also offering a great opportunity for your company to identify potential candidates for employment.

Balaji Institute of Pharmaceutical Sciences is known for its academic excellence and commitment to nurturing well-rounded individuals. We have a diverse student body comprising talented and motivated individuals who are eager to embark on their professional careers. By organizing a placement drive at our institution, your company would gain access to a pool of highly qualified and competent candidates who can contribute significantly to your organization's growth.

As our students are having their final semester exams in July,2023 ,I request you to conduct the recruitment process in the month of June with 100% placements .

We would like to propose the following details for the placement



Manish
PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S.R)



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE & PCI, Under Section 12, New Delhi and Affiliated to Kakathiya University, Wgl)
Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

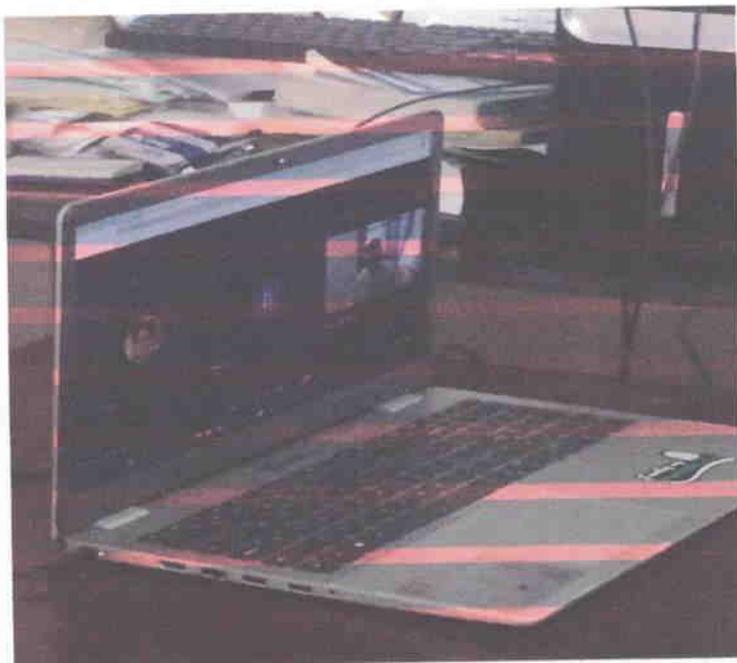
PLACEMENT DRIVE-2023

COMPANY NAME : SCIFED GROUP.

DATE : 15-07-2023.

POSITION : PROGRAMM CO-ORDINATOR.

S.NO	NAME	PROGRAMM
1	A. NIKSHIPHA	B.PHARM VIII SEM
2	K. YESHWANTI	B.PHARM VIII SEM
3	P.PRAVALIKA	B.PHARM VIII SEM
4	R. JAHNAVI	B.PHARM VIII SEM
5	R. RAJESH	B.PHARM VIII SEM
6	K. RAMYA	B.PHARM VIII SEM
7	MASAD AKTHAR BARBHURIYA	B.PHARM VIII SEM
8	B. SADHANA	B.PHARM VIII SEM



INTERVIEW SESSION BY SCIFED
GROUP

PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)





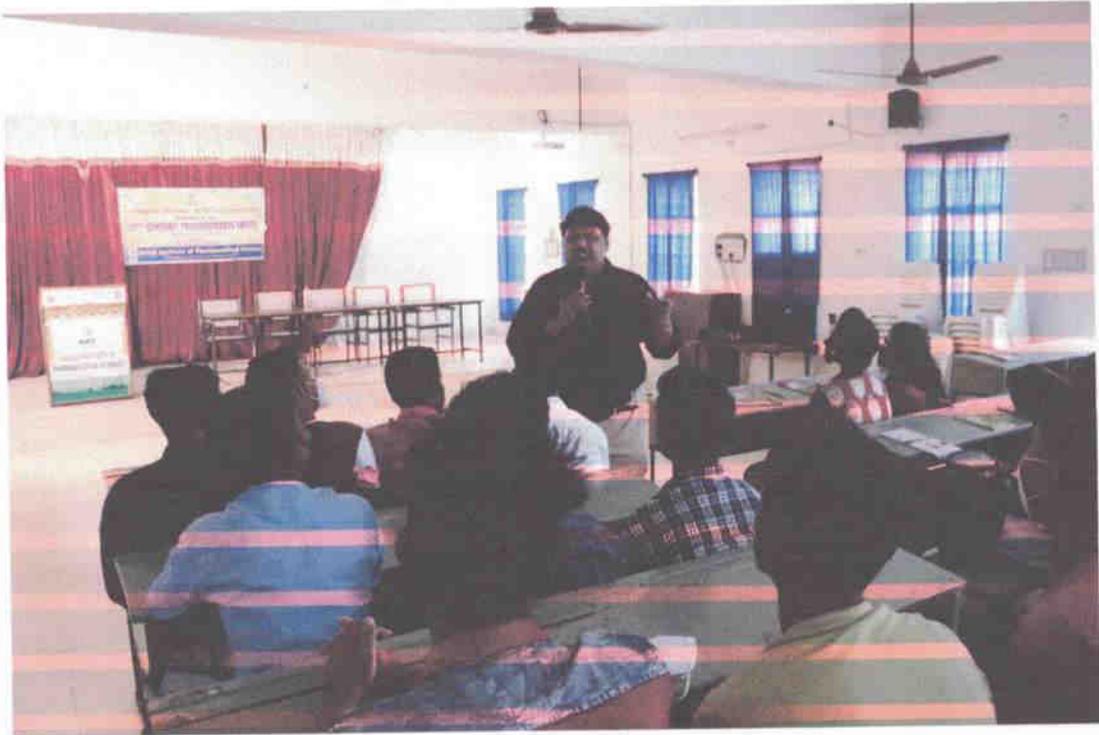
BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE & PCI, Under Section 12, New Delhi and Affiliated to Kakathiya University, Wgl)

Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

TASK PROGRAMM 21-02-2022



Saufer

PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Balaji Institute of Pharmacy
Laknepally (V), Narsampet (M)
Warangal (Dist) - 506331 (T.S)



BALAJI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE & PCI, Under Section 12, New Delhi and Affiliated to Kakathiya University, Wg!)

Laknepally (V) Narsampet (M) Warangal Rural (Dist) Telangana State 506331

Contact : +91 9866050044 (Office), +91 9866652412 (Principal), +91 8718-230521 (Fax)

TASK PROGRAMM 21-02-2022



Principal

PRINCIPAL

Balaji Institute of Pharmaceutical Sciences
Laknepally (V) Narsampet (M) (M)
Warangal (Dist) 506331 (T.S)

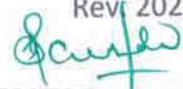
Offer Letter

Employee ID	To be allotted	Date of Joining	Aug 16, 2023
-------------	----------------	-----------------	--------------

Dear Ms. Nikshiptha Aleti,

Further to our discussions we are pleased to appoint you as **Program Coordinator** on probation in our Company. Your appointment takes effect from the date of reporting for duty at **SCIFED**. The terms and conditions given below are few selected ones applicable to you and not a complete description of all organizational policies and rules. You will have to execute and honor an employment agreement hereafter on accepting the employment offer. During your tenure of employment with the Company, you would be governed by the said employment agreement, Company manuals and any other agreement that you may execute with the Company from time to time.

- 1. DATE OF APPOINTMENT:** Your date of appointment is effective from the date of joining into the services of **SCIFED**, which will be as per our report.
- 2. SALARY:** Your salary will be as per the compensation structure enclosed in the annexure herewith, and is subject to statutory deduction, as applicable.
- 3. PROBATION PERIOD:** You will be on probation for a period of 3 months from the date of your joining. On successful completion of the probation period, if, in the opinion of the Company, you are found suitable in the appointed post, you will be confirmed. Based on your performance, the Company is at liberty to extend the probation period as it deems necessary or terminate your services, if found unsatisfactory.
- 4. CONFIRMATION:** On successful completion of probation period, you will be confirmed in the service, which will be intimated to you in writing; till such time of written intimation, you will continue as a probationer only.
- 5. RULES AND REGULATIONS:** Your services will be governed by the Service Rules and Regulations, which may be brought in force or amended from time to time, as applicable to all employees of the Company.
- 6. NOTICE PERIOD:** This employment is terminable by the employee by giving 60 Days' notice. The Company reserves the right to pay or recover salary in lieu of notice period. Further, during the probation period, the Company may at its discretion relieve you from such date as it may deem fit even before the expiry of the notice period without compensating for the unexpired period and is not bound to give any reason thereof. However, the company has right to terminate the employment at any time for just cause including but not limited to under performance, for loss of confidence, misconduct or breach of the employment agreement or other policies of the Company as described in detail in your employment agreement.



Salary will be on hold from the day of resignation and will be processed through full and final settlement after successful completion of 60 days of notice period.

7. LEAVE: You will be entitled for privilege leave only after confirmation of services. However, during the probation period, you are entitled for only 3 Leaves on a prorated basis. To clarify, on probation, you will not be entitled to benefits that accrue for regular employees, except as mentioned in this clause.

8. GENERAL: During the course of your employment, you will employ yourself efficiently, honestly, faithfully and to the best of your ability and shall devote your whole time and attention to promote the interests of the Company and generally carry out duties and work as assigned to you and shall obey and comply with all lawful orders and directions given to you by the concerned superiors in the Company.

9. PLACE OF POSTING AND TRANSFER: Your posting at present is at **Hyderabad**. You will be liable to transfer in such capacity as the Company may from time to time determine to any other location, departments, establishment, factory or branch of the Company or subsidiary, associate or affiliate of the Company. In such case you will be governed by the terms and conditions of service applicable at the new assignment.

10. TRAVEL: You will be required to undertake travel on Company work and expenses thereof will be reimbursed for the travel as per the Company rules.

11. OTHER EMPLOYMENTS: Your position is a full time employment with the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (Part-time or otherwise) or work in advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without written permission in writing of the Managing Director/CEO.

12. TRAININGS OR EXAMINATIONS: At any instance, if you intend to appear in some examinations or to attend some training related to your profession while working in this Company, you are required to obtain prior written permission for the same from respective authorities/ Administration, giving full details including time frame involved. You will undertake that it will not affect your regular duties and responsibilities as assigned by this Company.

13. FITNESS: You are required to maintain yourself in good state of Mental/ Physical/ Medical fitness and undergo regular medical check-ups. Any negligence on your part in this regard may render you medically unfit for your employment with the Company. In such a case, your services are liable for termination, notwithstanding other terms and conditions mentioned in this letter or otherwise.

14. RESPONSIBILITIES: In view of your job role and related responsibilities, you must effectively perform to ensure the desired results and you will be expected to work extra hours to achieve this whenever the job so requires.

15. INTELLECTUAL PROPERTY: If you conceive, design or develop any new or advanced methods of improving process / formulae / systems in relation to the business/operations/ technology of the Company, such development shall be fully communicated to the Company and will be , and remain sole right/property of the company. All such innovations IP and Patents shall be assigned to the company.



Signature

PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Lakshapally, Warangal (T.S.)
Warangal (T.S.) - 506 331 (M)
506 331 (T.S.)

16. PAST RECORD: If any declaration given or furnished by you to the Company proves to be false or if you are found to have willfully suppressed any material information in such case, you will be liable to removal from service without any notice.

17. SALARY REVIEW: Your salary will be reviewed after 12 months from the joining date/from the date of last appraisal confirmation. Increment of your salary, if any, is discretionary and not obligatory on part of the Company and will be subject to and on the basis of effective performance and results during the period.

18. RETIREMENT: Your retirement age is 58 years.

19. ON SEPARATION: On termination of your employment, for whatever reasons, you will immediately give up to the Company within 7 days of such termination all property belonging to the Company, including but not limited to correspondence specifications, Formulas, books, documents, cost data, market data, literature, drawings, effects and any other confidential or proprietary information of the Company stored in any media or shall not make or retain any copies of these items.

20. CONFIDENTIALITY: The Employee shall not at any time (either during or after the termination of his/her employment) disclose or communicate to any person or use for his/her own benefit or the benefit of any person any confidential information concerning the business dealings, affairs or conduct of the Company, its staff or business partners or any similar matters which may come to the Employee's knowledge or possession during the term of the Employee's employment.

21. NON COMPETITION: The employee shall not during the term of this contract and for a period of twenty four (24) months after the expiration or termination of this contract for any reason, directly or indirectly whether as owner, partner, shareholder, director, employee, consultant, distributor, agent, representative, sponsor or otherwise carry on or be engaged concerned or interested in carrying on of any business or employment with customers or and partners of the company.

22. Secrecy: During the period of your employment, you will work honestly, faithfully, diligently and efficiently for the growth of the organization. You are expected to maintain utmost secrecy in regard to the affairs of the Company and shall keep confidential any information, instrument, documents, etc, relating to the Company that may come to your professional knowledge as an employee of the Company.

23. Conflict of Interest: Your position with the Company calls for whole time employment and you will devote yourselves exclusively to the business of the company. You will not take up any other work for remuneration (part time or otherwise) or work on advisory capacity or be interested directly or business, during your employment with the company, without written permission from the company.\

24. Statement of Facts: It must be specifically understood that this offer is made based on your proficiency on Technical / Professional skills you have declared to possess as per the application, and on the ability to handle any assignment / job independently anywhere in India or overseas. In case, at a later date, any of your statements / particulars furnished is found to be false or misleading, the company shall have the right to terminate your services forthwith.




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PRINCIPAL
Baid Institute of Pharmacy
Laxmipally, Warangal, T.S.
Warangal (T.S.) - 506 331 (M)
Warangal (T.S.) - 506 331 (T.S.)

25. Restraints:

a) Access to Information: Information is available on need to know basis for specified groups. Access to these are authorized through access privileges approved by the respective manager/supervisor.

b) Non-Disclosure: You are expected to maintain utmost secrecy in regards to the affairs of the Company and shall keep confidential any information, instruments, documents, etc., relating to the Company.

c) Authorization: Only those authorized by a specific power of attorney may sign legal documents representing the organization.

d) Smoking: We owe and assure a smoke free environment for our employees. Barring some areas, the entire office premise is declared as "No- Smoking Zone ".

26. Use of Company Resources: You shall use the company's resources for official purpose only.

The above terms and conditions are subject to Company Policies, as updated and modified from time to time and intimated to you thereupon.

The above terms and conditions are binding on you the moment you accept the appointment by signing a copy of this letter of appointment.

We wish you a fruitful and rewarding career with us.

Yours Sincerely,
For SCIFED Group

Accepted the Offer



Ramesh Komara
Manager | Human Resources

Employee Name:Ms. NikshipthaAleti,
Designation:Program Coordinator




PRINCIPAL
Baleji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (D) - 506 331 (T.S.)



OFFER LETTER_ SCIFED Groups_ DOJ :-16th AUG 2023_ HYD

1 message

Scifed Hr <scifedhr@gmail.com>

Wed, 9 Aug, 2023 at 9:49 am

To: pulipravalika1@gmail.com

Cc: hr_desk@scientificfederation.net, rikeerthi_k@generallogic.org, ramesh_k@generallogic.org

Dear puli Pravalika,

Congratulations!

We have a pleasure in making an offer to you for the post of **Program Coordinator** at SCIFED Group, Hyderabad, India. Your annual CTC is INR **2,38,572** (Rupees Two lakhs Thirty Eight Thousand Five Hundred Seventy Two Only). Your Joining date is on **August 16, 2023**. Please report by 9:30 AM at following address:

**ADVANT Building, 3rd Floor,
Kakatiya Hills, Phase#3,
Madhapur, Hyderabad
TS, India, 500024
Landmark: Near to Madhapur Metro Station**

You can find the detailed **Offer Letter & Annexure** in attachments.

The other terms & conditions of your service are subjected to Firm policy and Indian Labor Law.

However not able to join on or before the said date, it will be constructed that you are not interested in its employment and this offer will be automatically withdrawn.

We look forward to a long and mutually satisfying association with you and hope you find the atmosphere challenging and invigorating to realize your potential.

Please acknowledge your acceptance if you are satisfied with the offer.

P.S: Please carry the documents that were mentioned in the attached Checklist.

Thanks & Regards,

SCIFED Groups,

HR Department,

Mobile: 8977002706

Mail ID: scifedhr@gmail.com




PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Lakshapally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)

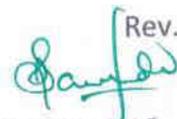
Offer Letter

Employee ID	To be allotted	Date of Joining	Aug 16, 2023
-------------	----------------	-----------------	--------------

Dear Ms. Koppushetti Yashwanthi,

Further to our discussions we are pleased to appoint you as **Program Coordinator** on probation in our Company. Your appointment takes effect from the date of reporting for duty at **SCIFED**. The terms and conditions given below are few selected ones applicable to you and not a complete description of all organizational policies and rules. You will have to execute and honor an employment agreement hereafter on accepting the employment offer. During your tenure of employment with the Company, you would be governed by the said employment agreement, Company manuals and any other agreement that you may execute with the Company from time to time.

- 1. DATE OF APPOINTMENT:** Your date of appointment is effective from the date of joining into the services of **SCIFED**, which will be as per our report.
- 2. SALARY:** Your salary will be as per the compensation structure enclosed in the annexure herewith, and is subject to statutory deduction, as applicable.
- 3. PROBATION PERIOD:** You will be on probation for a period of 3 months from the date of your joining. On successful completion of the probation period, if, in the opinion of the Company, you are found suitable in the appointed post, you will be confirmed. Based on your performance, the Company is at liberty to extend the probation period as it deems necessary or terminate your services, if found unsatisfactory.
- 4. CONFIRMATION:** On successful completion of probation period, you will be confirmed in the service, which will be intimated to you in writing; till such time of written intimation, you will continue as a probationer only.
- 5. RULES AND REGULATIONS:** Your services will be governed by the Service Rules and Regulations, which may be brought in force or amended from time to time, as applicable to all employees of the Company.
- 6. NOTICE PERIOD:** This employment is terminable by the employee by giving 60 Days' notice. The Company reserves the right to pay or recover salary in lieu of notice period. Further, during the probation period, the Company may at its discretion relieve you from such date as it may deem fit even before the expiry of the notice period without compensating for the unexpired period and is not bound to give any reason thereof. However, the company has right to terminate the employment at any time for just cause including but not limited to under performance, for loss of confidence, misconduct or breach of the employment agreement or other policies of the Company as described in detail in your employment agreement.



Salary will be on hold from the day of resignation and will be processed through full and final settlement after successful completion of 60 days of notice period.

7. LEAVE: You will be entitled for privilege leave only after confirmation of services. However, during the probation period, you are entitled for only 3 Leaves on a prorated basis. To clarify, on probation, you will not be entitled to benefits that accrue for regular employees, except as mentioned in this clause.

8. GENERAL: During the course of your employment, you will employ yourself efficiently, honestly, faithfully and to the best of your ability and shall devote your whole time and attention to promote the interests of the Company and generally carry out duties and work as assigned to you and shall obey and comply with all lawful orders and directions given to you by the concerned superiors in the Company.

9. PLACE OF POSTING AND TRANSFER: Your posting at present is at **Hyderabad**. You will be liable to transfer in such capacity as the Company may from time to time determine to any other location, departments, establishment, factory or branch of the Company or subsidiary, associate or affiliate of the Company. In such case you will be governed by the terms and conditions of service applicable at the new assignment.

10. TRAVEL: You will be required to undertake travel on Company work and expenses thereof will be reimbursed for the travel as per the Company rules.

11. OTHER EMPLOYMENTS: Your position is a full time employment with the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (Part-time or otherwise) or work in advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without written permission in writing of the Managing Director/CEO.

12. TRAININGS OR EXAMINATIONS: At any instance, if you intend to appear in some examinations or to attend some training related to your profession while working in this Company, you are required to obtain prior written permission for the same from respective authorities/ Administration, giving full details including time frame involved. You will undertake that it will not affect your regular duties and responsibilities as assigned by this Company.

13. FITNESS: You are required to maintain yourself in good state of Mental/ Physical/ Medical fitness and undergo regular medical check-ups. Any negligence on your part in this regard may render you medically unfit for your employment with the Company. In such a case, your services are liable for termination, notwithstanding other terms and conditions mentioned in this letter or otherwise.

14. RESPONSIBILITIES: In view of your job role and related responsibilities, you must effectively perform to ensure the desired results and you will be expected to work extra hours to achieve this whenever the job so requires.

15. INTELLECTUAL PROPERTY: If you conceive, design or develop any new or advanced methods of improving process / formulae / systems in relation to the business/operations/ technology of the Company, such development shall be fully communicated to the Company and will be , and remain sole right/property of the company. All such innovations IP and Patents shall be assigned to the company.

16. PAST RECORD: If any declaration given or furnished by you to the Company proves to be false or if you are found to have willfully suppressed any material information in such case, you will be liable to removal from service without any notice.

17. SALARY REVIEW: Your salary will be reviewed after 12 months from the joining date/from the date of last appraisal confirmation. Increment of your salary, if any, is discretionary and not obligatory on part of the Company and will be subject to and on the basis of effective performance and results during the period.

18. RETIREMENT: Your retirement age is 58 years.

19. ON SEPARATION: On termination of your employment, for whatever reasons, you will immediately give up to the Company within 7 days of such termination all property belonging to the Company, including but not limited to correspondence specifications, Formulas, books, documents, cost data, market data, literature, drawings, effects and any other confidential or proprietary information of the Company stored in any media or shall not make or retain any copies of these items.

20. CONFIDENTIALITY: The Employee shall not at any time (either during or after the termination of his/her employment) disclose or communicate to any person or use for his/her own benefit or the benefit of any person any confidential information concerning the business dealings, affairs or conduct of the Company, its staff or business partners or any similar matters which may come to the Employee's knowledge or possession during the term of the Employee's employment.

21. NON COMPETITION: The employee shall not during the term of this contract and for a period of twenty four (24) months after the expiration or termination of this contract for any reason, directly or indirectly whether as owner, partner, shareholder, director, employee, consultant, distributor, agent, representative, sponsor or otherwise carry on or be engaged concerned or interested in carrying on of any business or employment with customers or and partners of the company.

22. Secrecy: During the period of your employment, you will work honestly, faithfully, diligently and efficiently for the growth of the organization. You are expected to maintain utmost secrecy in regard to the affairs of the Company and shall keep confidential any information, instrument, documents, etc, relating to the Company that may come to your professional knowledge as an employee of the Company.

23. Conflict of Interest: Your position with the Company calls for whole time employment and you will devote yourselves exclusively to the business of the company. You will not take up any other work for remuneration (part time or otherwise) or work on advisory capacity or be interested directly or business, during your employment with the company, without written permission from the company.\

24. Statement of Facts: It must be specifically understood that this offer is made based on your proficiency on Technical / Professional skills you have declared to possess as per the application, and on the ability to handle any assignment / job independently anywhere in India or overseas. In case, at a later date, any of your statements / particulars furnished is found to be false or misleading, the company shall have the right to terminate your services forthwith.




PRINCIPAL
Boleji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (D) - 506 331 (T.S)

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Rev. 2022-23

25. Restraints:

a) **Access to Information:** Information is available on need to know basis for specified groups. Access to these are authorized through access privileges approved by the respective manager/supervisor.

b) **Non-Disclosure:** You are expected to maintain utmost secrecy in regards to the affairs of the Company and shall keep confidential any information, instruments, documents, etc., relating to the Company.

c) **Authorization:** Only those authorized by a specific power of attorney may sign legal documents representing the organization.

d) **Smoking:** We owe and assure a smoke free environment for our employees. Barring some areas, the entire office premise is declared as "No- Smoking Zone ".

26. Use of Company Resources: You shall use the company's resources for official purpose only.

The above terms and conditions are subject to Company Policies, as updated and modified from time to time and intimated to you thereupon.

The above terms and conditions are binding on you the moment you accept the appointment by signing a copy of this letter of appointment.

We wish you a fruitful and rewarding career with us.

Yours Sincerely,
For SCIFED Group

Accepted the Offer



Ramesh Komara
Manager | Human Resources

Employee Name:Ms. KoppushettiYashwanthi,
Designation:Program Coordinator




PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Nersampet (M)
Warangal (Dt) - 506 331 (T.S)

Offer Letter

Employee ID	To be allotted	Date of Joining	Aug 16, 2023
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Dear **Mr.REDDY RAJESH** ,

Further to our discussions we are pleased to appoint you as **Program Coordinator** on probation in our Company. Your appointment takes effect from the date of reporting for duty at **SCIFED**. The terms and conditions given below are few selected ones applicable to you and not a complete description of all organizational policies and rules. You will have to execute and honor an employment agreement hereafter on accepting the employment offer. During your tenure of employment with the Company, you would be governed by the said employment agreement, Company manuals and any other agreement that you may execute with the Company from time to time.

- 1. DATE OF APPOINTMENT:** Your date of appointment is effective from the date of joining into the services of **SCIFED**, which will be as per our report.
- 2. SALARY:** Your salary will be as per the compensation structure enclosed in the annexure herewith, and is subject to statutory deduction, as applicable.
- 3. PROBATION PERIOD:** You will be on probation for a period of 3 months from the date of your joining. On successful completion of the probation period, if, in the opinion of the Company, you are found suitable in the appointed post, you will be confirmed. Based on your performance, the Company is at liberty to extend the probation period as it deems necessary or terminate your services, if found unsatisfactory.
- 4. CONFIRMATION:** On successful completion of probation period, you will be confirmed in the service, which will be intimated to you in writing; till such time of written intimation, you will continue as a probationer only.
- 5. RULES AND REGULATIONS:** Your services will be governed by the Service Rules and Regulations, which may be brought in force or amended from time to time, as applicable to all employees of the Company.
- 6. NOTICE PERIOD:** This employment is terminable by the employee by giving 60 Days' notice. The Company reserves the right to pay or recover salary in lieu of notice period. Further, during the probation period, the Company may at its discretion relieve you from such date as it may deem fit even before the expiry of the notice period without compensating for the unexpired period and is not bound to give any reason thereof. However, the company has right to terminate the employment at any time for just cause including but not limited to under performance, for loss of confidence, misconduct or breach of the employment agreement or other policies of the Company as described in detail in your employment agreement.




PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 508 331 (T.S)

Page 1 | 4

Rev. 2022-23

Salary will be on hold from the day of resignation and will be processed through full and final settlement after successful completion of 60 days of notice period.

7. LEAVE: You will be entitled for privilege leave only after confirmation of services. However, during the probation period, you are entitled for only 3 Leaves on a prorated basis. To clarify, on probation, you will not be entitled to benefits that accrue for regular employees, except as mentioned in this clause.

8. GENERAL: During the course of your employment, you will employ yourself efficiently, honestly, faithfully and to the best of your ability and shall devote your whole time and attention to promote the interests of the Company and generally carry out duties and work as assigned to you and shall obey and comply with all lawful orders and directions given to you by the concerned superiors in the Company.

9. PLACE OF POSTING AND TRANSFER: Your posting at present is at **Hyderabad**. You will be liable to transfer in such capacity as the Company may from time to time determine to any other location, departments, establishment, factory or branch of the Company or subsidiary, associate or affiliate of the Company. In such case you will be governed by the terms and conditions of service applicable at the new assignment.

10. TRAVEL: You will be required to undertake travel on Company work and expenses thereof will be reimbursed for the travel as per the Company rules.

11. OTHER EMPLOYMENTS: Your position is a full time employment with the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (Part-time or otherwise) or work in advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without written permission in writing of the Managing Director/CEO.

12. TRAININGS OR EXAMINATIONS: At any instance, if you intend to appear in some examinations or to attend some training related to your profession while working in this Company, you are required to obtain prior written permission for the same from respective authorities/ Administration, giving full details including time frame involved. You will undertake that it will not affect your regular duties and responsibilities as assigned by this Company.

13. FITNESS: You are required to maintain yourself in good state of Mental/ Physical/ Medical fitness and undergo regular medical check-ups. Any negligence on your part in this regard may render you medically unfit for your employment with the Company. In such a case, your services are liable for termination, notwithstanding other terms and conditions mentioned in this letter or otherwise.

14. RESPONSIBILITIES: In view of your job role and related responsibilities, you must effectively perform to ensure the desired results and you will be expected to work extra hours to achieve this whenever the job so requires.

15. INTELLECTUAL PROPERTY: If you conceive, design or develop any new or advanced methods of improving process / formulae / systems in relation to the business/operations/ technology of the Company, such development shall be fully communicated to the Company and will be , and remain sole right/property of the company. All such innovations IP and Patents shall be assigned to the company.




PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Lakshmapeta (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)

16. PAST RECORD: If any declaration given or furnished by you to the Company proves to be false or if you are found to have willfully suppressed any material information in such case, you will be liable to removal from service without any notice.

17. SALARY REVIEW: Your salary will be reviewed after 12 months from the joining date/from the date of last appraisal confirmation. Increment of your salary, if any, is discretionary and not obligatory on part of the Company and will be subject to and on the basis of effective performance and results during the period.

18. RETIREMENT: Your retirement age is 58 years.

19. ON SEPARATION: On termination of your employment, for whatever reasons, you will immediately give up to the Company within 7 days of such termination all property belonging to the Company, including but not limited to correspondence specifications, Formulas, books, documents, cost data, market data, literature, drawings, effects and any other confidential or proprietary information of the Company stored in any media or shall not make or retain any copies of these items.

20. CONFIDENTIALITY: The Employee shall not at any time (either during or after the termination of his/her employment) disclose or communicate to any person or use for his/her own benefit or the benefit of any person any confidential information concerning the business dealings, affairs or conduct of the Company, its staff or business partners or any similar matters which may come to the Employee's knowledge or possession during the term of the Employee's employment.

21. NON COMPETITION: The employee shall not during the term of this contract and for a period of twenty four (24) months after the expiration or termination of this contract for any reason, directly or indirectly whether as owner, partner, shareholder, director, employee, consultant, distributor, agent, representative, sponsor or otherwise carry on or be engaged concerned or interested in carrying on of any business or employment with customers or and partners of the company.

22. Secrecy: During the period of your employment, you will work honestly, faithfully, diligently and efficiently for the growth of the organization. You are expected to maintain utmost secrecy in regard to the affairs of the Company and shall keep confidential any information, instrument, documents, etc, relating to the Company that may come to your professional knowledge as an employee of the Company.

23. Conflict of Interest: Your position with the Company calls for whole time employment and you will devote yourselves exclusively to the business of the company. You will not take up any other work for remuneration (part time or otherwise) or work on advisory capacity or be interested directly or business, during your employment with the company, without written permission from the company.\

24. Statement of Facts: It must be specifically understood that this offer is made based on your proficiency on Technical / Professional skills you have declared to possess as per the application, and on the ability to handle any assignment / job independently anywhere in India or overseas. In case, at a later date, any of your statements / particulars furnished is found to be false or misleading, the company shall have the right to terminate your services forthwith.




PRINCIPAL
Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)

25. Restraints:

a) Access to Information: Information is available on need to know basis for specified groups. Access to these are authorized through access privileges approved by the respective manager/supervisor.

b) Non-Disclosure: You are expected to maintain utmost secrecy in regards to the affairs of the Company and shall keep confidential any information, instruments, documents, etc., relating to the Company.

c) Authorization: Only those authorized by a specific power of attorney may sign legal documents representing the organization.

d) Smoking: We owe and assure a smoke free environment for our employees. Barring some areas, the entire office premise is declared as "No- Smoking Zone ".

26. Use of Company Resources: You shall use the company's resources for official purpose only.

The above terms and conditions are subject to Company Policies, as updated and modified from time to time and intimated to you thereupon.

The above terms and conditions are binding on you the moment you accept the appointment by signing a copy of this letter of appointment.

We wish you a fruitful and rewarding career with us.

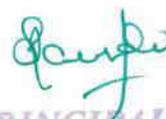
Yours Sincerely,
For SCIFED Group

Accepted the Offer



Ramesh Komara
Manager | Human Resources

Employee Name: Mr.REDDY RAJESH,
Designation: Program Coordinator



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Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)

Offer Letter

Employee ID	To be allotted	Date of Joining	Aug 16, 2023
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Dear **Ms.RANGARAPU JAHNAVI** ,

Further to our discussions we are pleased to appoint you as **Program Coordinator** on probation in our Company. Your appointment takes effect from the date of reporting for duty at **SCIFED**. The terms and conditions given below are few selected ones applicable to you and not a complete description of all organizational policies and rules. You will have to execute and honor an employment agreement hereafter on accepting the employment offer. During your tenure of employment with the Company, you would be governed by the said employment agreement, Company manuals and any other agreement that you may execute with the Company from time to time.

- 1. DATE OF APPOINTMENT:** Your date of appointment is effective from the date of joining into the services of **SCIFED**, which will be as per our report.
- 2. SALARY:** Your salary will be as per the compensation structure enclosed in the annexure herewith, and is subject to statutory deduction, as applicable.
- 3. PROBATION PERIOD:** You will be on probation for a period of 3 months from the date of your joining. On successful completion of the probation period, if, in the opinion of the Company, you are found suitable in the appointed post, you will be confirmed. Based on your performance, the Company is at liberty to extend the probation period as it deems necessary or terminate your services, if found unsatisfactory.
- 4. CONFIRMATION:** On successful completion of probation period, you will be confirmed in the service, which will be intimated to you in writing; till such time of written intimation, you will continue as a probationer only.
- 5. RULES AND REGULATIONS:** Your services will be governed by the Service Rules and Regulations, which may be brought in force or amended from time to time, as applicable to all employees of the Company.
- 6. NOTICE PERIOD:** This employment is terminable by the employee by giving 60 Days' notice. The Company reserves the right to pay or recover salary in lieu of notice period. Further, during the probation period, the Company may at its discretion relieve you from such date as it may deem fit even before the expiry of the notice period without compensating for the unexpired period and is not bound to give any reason thereof. However, the company has right to terminate the employment at any time for just cause including but not limited to under performance, for loss of confidence, misconduct or breach of the employment agreement or other policies of the Company as described in detail in your employment agreement.



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Salary will be on hold from the day of resignation and will be processed through full and final settlement after successful completion of 60 days of notice period.

7. LEAVE: You will be entitled for privilege leave only after confirmation of services. However, during the probation period, you are entitled for only 3 Leaves on a prorated basis. To clarify, on probation, you will not be entitled to benefits that accrue for regular employees, except as mentioned in this clause.

8. GENERAL: During the course of your employment, you will employ yourself efficiently, honestly, faithfully and to the best of your ability and shall devote your whole time and attention to promote the interests of the Company and generally carry out duties and work as assigned to you and shall obey and comply with all lawful orders and directions given to you by the concerned superiors in the Company.

9. PLACE OF POSTING AND TRANSFER: Your posting at present is at **Hyderabad**. You will be liable to transfer in such capacity as the Company may from time to time determine to any other location, departments, establishment, factory or branch of the Company or subsidiary, associate or affiliate of the Company. In such case you will be governed by the terms and conditions of service applicable at the new assignment.

10. TRAVEL: You will be required to undertake travel on Company work and expenses thereof will be reimbursed for the travel as per the Company rules.

11. OTHER EMPLOYMENTS: Your position is a full time employment with the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (Part-time or otherwise) or work in advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without written permission in writing of the Managing Director/CEO.

12. TRAININGS OR EXAMINATIONS: At any instance, if you intend to appear in some examinations or to attend some training related to your profession while working in this Company, you are required to obtain prior written permission for the same from respective authorities/ Administration, giving full details including time frame involved. You will undertake that it will not affect your regular duties and responsibilities as assigned by this Company.

13. FITNESS: You are required to maintain yourself in good state of Mental/ Physical/ Medical fitness and undergo regular medical check-ups. Any negligence on your part in this regard may render you medically unfit for your employment with the Company. In such a case, your services are liable for termination, notwithstanding other terms and conditions mentioned in this letter or otherwise.

14. RESPONSIBILITIES: In view of your job role and related responsibilities, you must effectively perform to ensure the desired results and you will be expected to work extra hours to achieve this whenever the job so requires.

15. INTELLECTUAL PROPERTY: If you conceive, design or develop any new or advanced methods of improving process / formulae / systems in relation to the business/operations/ technology of the Company, such development shall be fully communicated to the Company and will be , and remain sole right/property of the company. All such innovations IP and Patents shall be assigned to the company.



[Handwritten Signature]

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Warangal (Dt) - 506 331 (T.S)

16. PAST RECORD: If any declaration given or furnished by you to the Company proves to be false or if you are found to have willfully suppressed any material information in such case, you will be liable to removal from service without any notice.

17. SALARY REVIEW: Your salary will be reviewed after 12 months from the joining date/from the date of last appraisal confirmation. Increment of your salary, if any, is discretionary and not obligatory on part of the Company and will be subject to and on the basis of effective performance and results during the period.

18. RETIREMENT: Your retirement age is 58 years.

19. ON SEPARATION: On termination of your employment, for whatever reasons, you will immediately give up to the Company within 7 days of such termination all property belonging to the Company, including but not limited to correspondence specifications, Formulas, books, documents, cost data, market data, literature, drawings, effects and any other confidential or proprietary information of the Company stored in any media or shall not make or retain any copies of these items.

20. CONFIDENTIALITY: The Employee shall not at any time (either during or after the termination of his/her employment) disclose or communicate to any person or use for his/her own benefit or the benefit of any person any confidential information concerning the business dealings, affairs or conduct of the Company, its staff or business partners or any similar matters which may come to the Employee's knowledge or possession during the term of the Employee's employment.

21. NON COMPETITION: The employee shall not during the term of this contract and for a period of twenty four (24) months after the expiration or termination of this contract for any reason, directly or indirectly whether as owner, partner, shareholder, director, employee, consultant, distributor, agent, representative, sponsor or otherwise carry on or be engaged concerned or interested in carrying on of any business or employment with customers or and partners of the company.

22. Secrecy: During the period of your employment, you will work honestly, faithfully, diligently and efficiently for the growth of the organization. You are expected to maintain utmost secrecy in regard to the affairs of the Company and shall keep confidential any information, instrument, documents, etc, relating to the Company that may come to your professional knowledge as an employee of the Company.

23. Conflict of Interest: Your position with the Company calls for whole time employment and you will devote yourselves exclusively to the business of the company. You will not take up any other work for remuneration (part time or otherwise) or work on advisory capacity or be interested directly or business, during your employment with the company, without written permission from the company.\

24. Statement of Facts: It must be specifically understood that this offer is made based on your proficiency on Technical / Professional skills you have declared to possess as per the application, and on the ability to handle any assignment / job independently anywhere in India or overseas. In case, at a later date, any of your statements / particulars furnished is found to be false or misleading, the company shall have the right to terminate your services forthwith.



25. Restraints:

a) Access to Information: Information is available on need to know basis for specified groups. Access to these are authorized through access privileges approved by the respective manager/supervisor.

b) Non-Disclosure: You are expected to maintain utmost secrecy in regards to the affairs of the Company and shall keep confidential any information, instruments, documents, etc., relating to the Company.

c) Authorization: Only those authorized by a specific power of attorney may sign legal documents representing the organization.

d) Smoking: We owe and assure a smoke free environment for our employees. Barring some areas, the entire office premise is declared as "No- Smoking Zone ".

26. Use of Company Resources: You shall use the company's resources for official purpose only.

The above terms and conditions are subject to Company Policies, as updated and modified from time to time and intimated to you thereupon.

The above terms and conditions are binding on you the moment you accept the appointment by signing a copy of this letter of appointment.

We wish you a fruitful and rewarding career with us.

Yours Sincerely,
For SCIFED Group

Accepted the Offer



Ramesh Komara
Manager | Human Resources

Employee Name: Ms. RANGARAPU JAHNAVI,
Designation: Program Coordinator




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Balaji Institute of Pharmaceutical Sciences
Lakshapally (V), Narsampet (M)
Warangal (Dt) - 508 331 (T.S)

Offer Letter

Employee ID	To be allotted	Date of Joining	Aug 16, 2023
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Dear Ms.MASAD AKTHAR BARBHURIYA ,

Further to our discussions we are pleased to appoint you as **Program Coordinator** on probation in our Company. Your appointment takes effect from the date of reporting for duty at **SCIFED**. The terms and conditions given below are few selected ones applicable to you and not a complete description of all organizational policies and rules. You will have to execute and honor an employment agreement hereafter on accepting the employment offer. During your tenure of employment with the Company, you would be governed by the said employment agreement, Company manuals and any other agreement that you may execute with the Company from time to time.

- 1. DATE OF APPOINTMENT:** Your date of appointment is effective from the date of joining into the services of **SCIFED**, which will be as per our report.
- 2. SALARY:** Your salary will be as per the compensation structure enclosed in the annexure herewith, and is subject to statutory deduction, as applicable.
- 3. PROBATION PERIOD:** You will be on probation for a period of 3 months from the date of your joining. On successful completion of the probation period, if, in the opinion of the Company, you are found suitable in the appointed post, you will be confirmed. Based on your performance, the Company is at liberty to extend the probation period as it deems necessary or terminate your services, if found unsatisfactory.
- 4. CONFIRMATION:** On successful completion of probation period, you will be confirmed in the service, which will be intimated to you in writing; till such time of written intimation, you will continue as a probationer only.
- 5. RULES AND REGULATIONS:** Your services will be governed by the Service Rules and Regulations, which may be brought in force or amended from time to time, as applicable to all employees of the Company.
- 6. NOTICE PERIOD:** This employment is terminable by the employee by giving 60 Days' notice. The Company reserves the right to pay or recover salary in lieu of notice period. Further, during the probation period, the Company may at its discretion relieve you from such date as it may deem fit even before the expiry of the notice period without compensating for the unexpired period and is not bound to give any reason thereof. However, the company has right to terminate the employment at any time for just cause including but not limited to under performance, for loss of confidence, misconduct or breach of the employment agreement or other policies of the Company as described in detail in your employment agreement.




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Warangal (Dt) - 508 331 (T).

Salary will be on hold from the day of resignation and will be processed through full and final settlement after successful completion of 60 days of notice period.

7. LEAVE: You will be entitled for privilege leave only after confirmation of services. However, during the probation period, you are entitled for only 3 Leaves on a prorated basis. To clarify, on probation, you will not be entitled to benefits that accrue for regular employees, except as mentioned in this clause.

8. GENERAL: During the course of your employment, you will employ yourself efficiently, honestly, faithfully and to the best of your ability and shall devote your whole time and attention to promote the interests of the Company and generally carry out duties and work as assigned to you and shall obey and comply with all lawful orders and directions given to you by the concerned superiors in the Company.

9. PLACE OF POSTING AND TRANSFER: Your posting at present is at **Hyderabad**. You will be liable to transfer in such capacity as the Company may from time to time determine to any other location, departments, establishment, factory or branch of the Company or subsidiary, associate or affiliate of the Company. In such case you will be governed by the terms and conditions of service applicable at the new assignment.

10. TRAVEL: You will be required to undertake travel on Company work and expenses thereof will be reimbursed for the travel as per the Company rules.

11. OTHER EMPLOYMENTS: Your position is a full time employment with the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (Part-time or otherwise) or work in advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without written permission in writing of the Managing Director/CEO.

12. TRAININGS OR EXAMINATIONS: At any instance, if you intend to appear in some examinations or to attend some training related to your profession while working in this Company, you are required to obtain prior written permission for the same from respective authorities/ Administration, giving full details including time frame involved. You will undertake that it will not affect your regular duties and responsibilities as assigned by this Company.

13. FITNESS: You are required to maintain yourself in good state of Mental/ Physical/ Medical fitness and undergo regular medical check-ups. Any negligence on your part in this regard may render you medically unfit for your employment with the Company. In such a case, your services are liable for termination, notwithstanding other terms and conditions mentioned in this letter or otherwise.

14. RESPONSIBILITIES: In view of your job role and related responsibilities, you must effectively perform to ensure the desired results and you will be expected to work extra hours to achieve this whenever the job so requires.

15. INTELLECTUAL PROPERTY: If you conceive, design or develop any new or advanced methods of improving process / formulae / systems in relation to the business/operations/ technology of the Company, such development shall be fully communicated to the Company and will be , and remain sole right/property of the company. All such innovations IP and Patents shall be assigned to the company.



16. PAST RECORD: If any declaration given or furnished by you to the Company proves to be false or if you are found to have willfully suppressed any material information in such case, you will be liable to removal from service without any notice.

17. SALARY REVIEW: Your salary will be reviewed after 12 months from the joining date/from the date of last appraisal confirmation. Increment of your salary, if any, is discretionary and not obligatory on part of the Company and will be subject to and on the basis of effective performance and results during the period.

18. RETIREMENT: Your retirement age is 58 years.

19. ON SEPARATION: On termination of your employment, for whatever reasons, you will immediately give up to the Company within 7 days of such termination all property belonging to the Company, including but not limited to correspondence specifications, Formulas, books, documents, cost data, market data, literature, drawings, effects and any other confidential or proprietary information of the Company stored in any media or shall not make or retain any copies of these items.

20. CONFIDENTIALITY: The Employee shall not at any time (either during or after the termination of his/her employment) disclose or communicate to any person or use for his/her own benefit or the benefit of any person any confidential information concerning the business dealings, affairs or conduct of the Company, its staff or business partners or any similar matters which may come to the Employee's knowledge or possession during the term of the Employee's employment.

21. NON COMPETITION: The employee shall not during the term of this contract and for a period of twenty four (24) months after the expiration or termination of this contract for any reason, directly or indirectly whether as owner, partner, shareholder, director, employee, consultant, distributor, agent, representative, sponsor or otherwise carry on or be engaged concerned or interested in carrying on of any business or employment with customers or and partners of the company.

22. Secrecy: During the period of your employment, you will work honestly, faithfully, diligently and efficiently for the growth of the organization. You are expected to maintain utmost secrecy in regard to the affairs of the Company and shall keep confidential any information, instrument, documents, etc, relating to the Company that may come to your professional knowledge as an employee of the Company.

23. Conflict of Interest: Your position with the Company calls for whole time employment and you will devote yourselves exclusively to the business of the company. You will not take up any other work for remuneration (part time or otherwise) or work on advisory capacity or be interested directly or business, during your employment with the company, without written permission from the company.\

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Sankar

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Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 508 331 (T.S)

25. Restraints:

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The above terms and conditions are subject to Company Policies, as updated and modified from time to time and intimated to you thereupon.

The above terms and conditions are binding on you the moment you accept the appointment by signing a copy of this letter of appointment.

We wish you a fruitful and rewarding career with us.

Yours Sincerely,
For SCIFED Group

Accepted the Offer



Ramesh Komara
Manager | Human Resources

Employee Name: Mr.MASAD AKTHAR BARBHURIYA,
Designation: Program Coordinator



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Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)

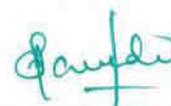
Offer Letter

Employee ID	To be allotted	Date of Joining	Aug 16, 2023
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Dear **Ms.KONDETI RAMYA** ,

Further to our discussions we are pleased to appoint you as **Program Coordinator** on probation in our Company. Your appointment takes effect from the date of reporting for duty at **SCIFED**. The terms and conditions given below are few selected ones applicable to you and not a complete description of all organizational policies and rules. You will have to execute and honor an employment agreement hereafter on accepting the employment offer. During your tenure of employment with the Company, you would be governed by the said employment agreement, Company manuals and any other agreement that you may execute with the Company from time to time.

- 1. DATE OF APPOINTMENT:** Your date of appointment is effective from the date of joining into the services of **SCIFED**, which will be as per our report.
- 2. SALARY:** Your salary will be as per the compensation structure enclosed in the annexure herewith, and is subject to statutory deduction, as applicable.
- 3. PROBATION PERIOD:** You will be on probation for a period of 3 months from the date of your joining. On successful completion of the probation period, if, in the opinion of the Company, you are found suitable in the appointed post, you will be confirmed. Based on your performance, the Company is at liberty to extend the probation period as it deems necessary or terminate your services, if found unsatisfactory.
- 4. CONFIRMATION:** On successful completion of probation period, you will be confirmed in the service, which will be intimated to you in writing; till such time of written intimation, you will continue as a probationer only.
- 5. RULES AND REGULATIONS:** Your services will be governed by the Service Rules and Regulations, which may be brought in force or amended from time to time, as applicable to all employees of the Company.
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Salary will be on hold from the day of resignation and will be processed through full and final settlement after successful completion of 60 days of notice period.

7. LEAVE: You will be entitled for privilege leave only after confirmation of services. However, during the probation period, you are entitled for only 3 Leaves on a prorated basis. To clarify, on probation, you will not be entitled to benefits that accrue for regular employees, except as mentioned in this clause.

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Principle
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16. PAST RECORD: If any declaration given or furnished by you to the Company proves to be false or if you are found to have willfully suppressed any material information in such case, you will be liable to removal from service without any notice.

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22. Secrecy: During the period of your employment, you will work honestly, faithfully, diligently and efficiently for the growth of the organization. You are expected to maintain utmost secrecy in regard to the affairs of the Company and shall keep confidential any information, instrument, documents, etc, relating to the Company that may come to your professional knowledge as an employee of the Company.

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a) Access to Information: Information is available on need to know basis for specified groups. Access to these are authorized through access privileges approved by the respective manager/supervisor.

b) Non-Disclosure: You are expected to maintain utmost secrecy in regards to the affairs of the Company and shall keep confidential any information, instruments, documents, etc., relating to the Company.

c) Authorization: Only those authorized by a specific power of attorney may sign legal documents representing the organization.

d) Smoking: We owe and assure a smoke free environment for our employees. Barring some areas, the entire office premise is declared as "No- Smoking Zone ".

26. Use of Company Resources: You shall use the company's resources for official purpose only.

The above terms and conditions are subject to Company Policies, as updated and modified from time to time and intimated to you thereupon.

The above terms and conditions are binding on you the moment you accept the appointment by signing a copy of this letter of appointment.

We wish you a fruitful and rewarding career with us.

Yours Sincerely,
For SCIFED Group

Accepted the Offer



Ramesh Komara
Manager | Human Resources

Employee Name: Ms. KONDETI RAMYA ,
Designation: Program Coordinator




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Balaji Institute of Pharmaceutical Sciences
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)

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Rev. 2022-23

Balaji Institute of Pharmaceutical Sciences

S.No.	Name of the Student	Mobile No	E-Mail ID	College Name
1	M. Sathvika	6309385216	sathvikamothukuri@gmail.com	BTPS
2	M. Tyothsna	7674908984	tyothsnamunijaaran@gmail.com	BTPS
3	P. Pravalika	9640991983	pulipravalika1@gmail.com	BTPS
4	P. Supriya	7095004384	supriyasusane@gmail.com	BTPS
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